

Sample Budget: Established Ministry

Bill and Cindy Black

SMOKY MOUNTAIN RESORT MINISTRIES 1997-1998 BUDGET OCTOBER 1, 1997 - SEPTEMBER 30, 1998

I. PERSONNEL	1996-97	1997-98
A. Director		
101. Salary*	22,135.00	20,264.00
102. Housing and Utilities*	13,200.00	16,000.00
103. Retirement Contribution*	4,144.00	4,482.00
104. Travel Allowance (Bill)**	4,000.00	4,000.00
105. Travel Allowance (Cindy)**	<u>1,500.00</u>	<u>1,500.00</u>
	<u>44,979.00</u>	<u>46,246.00</u>
 B. Staff and Volunteers Logistics		
110. Food and Meals	4,000.00	4,000.00
111. Transportation	2,100.00	2,100.00
112. Dorm Maintenance	2,500.00	5,500.00
113. Staff Resourcing and Rewards.....	<u>500.00</u>	<u>300.00</u>
	<u>9,100.00</u>	<u>8,900.00</u>
 C. Staff and Volunteer Resource Assistance		
120. Mission Service Corps / MOST	1,000.00	1,000.00
121. Program Directors Assistance.....	6,000.00	8,700.00
(Housing & Utilities 475.00/month)		
(Food Allowance 125.00/month)		
(Travel Allowance 125.00/month)		
122. Mission Group Coordinator (200.00/m)	1,500.00	2,400.00
123. MG Coordinator Transportation.....	<u>500.00</u>	<u>1,000.00</u>
	<u>9,000.00</u>	<u>13,100.00</u>
 D. Dollywood Chaplain		
130. Housing, Utilities, Phone	7,000.00	7,000.00
131. Travel Allowance (250.00/month)	3,600.00	3,000.00
132. Food Allowance (250.00/month).....	3,600.00	3,000.00
133. Special Assistance (Annuity 200.00/quarter).....	<u>200.00</u>	<u>800.00</u>
1	<u>4,400.00</u>	<u>13,800.00</u>
 Total Director (A)	<u>44,979.00</u>	<u>46,246.00</u>
Total Staff and Volunteers (B, C, and D)	<u>32,500.00</u>	<u>35,800.00</u>
 TOTAL PERSONNEL	<u>77,479.00</u>	<u>82,046.00</u>

II. PROGRAM	1996-97	1997-98
A. Campground Ministry		
201. Operation	800.00	800.00
202. Materials and Equipment	600.00	600.00
203. Mission Group Orientation & Adminis.	1,000.00	1,000.00
204. Miscellaneous	<u>100.00</u>	<u>(Smile)</u>
	2,500.00	2,400.00
B. Ski Ministry		
210. Operation	1,000.00	1,000.00
211. Materials and Equipment	1,000.00	1,000.00
212. Training and Certification	300.00	500.00
213. Miscellaneous	<u>50.00</u>	<u>(Smile)</u>
	2,350.00	2,500.00
C. Parkway Ministry		
220. Operation	100.00	100.00
221. Materials and Equipment	<u>100.00</u>	<u>100.00</u>
	200.00	200.00
D. Theme Parks / Special Attractions Ministry		
LeConte Lodge		
231. Operation	200.00	300.00
232. Materials and Equipment	<u>200.00</u>	<u>200.00</u>
	400.00	400.00
Pigeon Forge Factory Outlets		
241. Operation	200.00	200.00
242. Materials and Equipment	<u>200.00</u>	<u>400.00</u>
	400.00	600.00
Dollywood		
251. Operation	500.00	500.00
252. Materials and Equipment	500.00	500.00
253. Position Development	<u>300.00</u>	<u>300.00</u>
	1,300.00	1,300.00
E. Special Events Ministry		
260. Operation	<u>400.00</u>	<u>400.00</u>
	400.00	400.00
F. Hotel/Motel/Condominium Ministry		
270. Operation	100.00	200.00
271. Materials and Equipment	<u>100.00</u>	<u>200.00</u>
	200.00	400.00
G. 280. Community Benevolence	100.00	100.00
H. 290. Miscellaneous Program	100.00	(Smile)
TOTAL PROGRAM	8,150.00	8,300.00

III. OPERATIONS

301. Office Supplies	600.00	600.00
302. Office Equipment	1,500.00	2,000.00
303. Printing	600.00	1,000.00
304. Postage***	700.00	700.00
305. Phones and Computer Services	2,300.00	2,500.00
306. Vehicle Insurance***	1,400.00	1,400.00
307. Vehicle Maintenance	<u>800.00</u>	<u>1,000.00</u>
TOTAL OPERATIONS	8,050.00	9,200.00

IV. DENOMINATIONAL EXPENSE AND STAFF TRAINING

401. Convention	600.00	600.00
402. Conference	600.00	600.00
403. Campus Visitation / Recruitment	200.00	250.00
404. Association of Resort and Leisure Ministers	<u>1,000.00</u>	<u>1,200.00</u>
TOTAL DENOMINATIONAL EXPENSE	2,400.00	2,650.00

V. IDENTIFICATION

501. Badges and Patches.....	1,350.00	500.00
502. Staff Uniforms	<u>1,500.00</u>	<u>750.00</u>
TOTAL IDENTIFICATION	2,850.00	1,250.00

VI. PROMOTION

601. SMRM Brochure	500.00	500.00
602. SMRM Video	<u>0.00</u>	<u>4,000.00</u>
TOTAL PROMOTION	500.00	4,500.00

TOTAL BUDGET	98,929.00	107,946.00
Minus Director's Salary.....	- <u>44,979.00</u>	- <u>46,246.00</u>
TOTAL WORKING BUDGET	53,950.00	61,700.00

SPECIAL PROJECTS BUDGET

(Monies to be spent from 1997 overage and from Savings CD)

Construction of new office.....		5,000.00
Ford van engine replacement.....		<u>3,000.00</u>
TOTAL SPECIAL PROJECTS BUDGET.....		8,000.00

PROJECTED INCOME

1996-97	1997-98		
*Allocated from NAMB & TBC:			
Salary, Housing, Utilities, and Retirement	39,479.00		40,746.00
**Allocated from SCAB:			
Travel Allowance (Bill)	4,000.00		4,000.00
Travel Allowance (Cindy)	<u>1,500.00</u>		<u>1,500.00</u>
TOTAL SALARY ALLOCATIONS.....	44,979.0		46,246.00
Allocated from SCAB:			
Winter Ministry	2,000.00		2,000.00
Theme Parks / Special Attractions Ministry	2,000.00		2,000.00
Postage	700.00		700.00
Volunteer Staff Assistance.....	800.00		1,000.00
Vehicle Maintenance	800.00		1,000.00
Vehicle Insurance*** (Paid directly by SCAB Office).....	<u>1,400.00</u>		<u>1,400.00</u>
TOTAL SCAB ALLOCATIONS	7,700.00		8,100.00
Allocated from TBC:			
Summer Missions Assistance	1,600.00		1,600.00
Winter Ministry	<u>800.00</u>		<u>800.00</u>
TOTAL TBC ALLOCATIONS	2,400.00		2,400.00
Mission Group Orientation Fee	1,100.00		1,100.00
Mission Group Administration Fee	2,000.00		5,000.00
Mission Group Badges Fee.....	<u>1,300.00</u>		<u>1,400.00</u>
TOTAL MISSION GROUP FEES.....	4,300.00		7,500.00
Campground Ministry Offerings	12,500.00		15,000.00
Direct Support	10,000.00		10,000.00
Gatlinburg FBC Gift	0.00		2,500.00
Special Project Support.....	<u>0.00</u>		<u>10,000.00</u>
TOTAL OFFERINGS	22,500.00		37,500.00
Phone Reimbursement: Black.....	300.00		400.00
Innovator Rent	<u>1,600.00</u>		<u>1,600.00</u>
TOTAL REIMBURSEMENTS.....	1,900.00		2,000.00
TOTAL WORKING BUDGET PROPOSED INCOME.....	45,550.00		57,500.00
TOTAL SALARY PROPOSED INCOME.....	<u>44,979.00</u>		<u>46,246.00</u>
TOTAL PROPOSED INCOME.....	90,529.00		103,746.00